

Beechwood Shores Property Owner's Association Clubhouse Rental Form

Procedure for reserving and using the clubhouse

We are happy for all dues paying members to use the Clubhouse for their enjoyment and are invited to reserve it (not the pool) for parties, meetings or other events.

Each property owner is limited to reserving the Clubhouse to twice a year.

We ask that anyone who reserves the Clubhouse, do it at least two weeks in advance, as our policy will be to post all reservations on the outside bulletin board at the clubhouse two weeks before use. You should contact the appropriate person on the Building and Grounds Committee to make reservations and get the keys.

A fee of **\$75.00** is required (**\$25.00** for the rental and **\$50.00** for the deposit). Two checks should be written to Beechwood Shores P.O.A. The \$50.00 deposit will be returned after your rental date, if the cleanup check list is followed and the cleanup is approved by the committee person assigned to do so. Inspection of the Clubhouse will be at 11:00 a.m. the day after the rental.

As set by the Moneta Fire Department, the maximum number of people permitted to use the Clubhouse inside is 60. An additional 12-18 people can be accommodated on the porch. Please park in the parking lot, not on the roadside.

Clubhouse renters are responsible for supplying their own tableware, pots and barbeque equipment. There is a very limited amount of cooking supplies in the kitchen.

Clubhouse Cleaning Check List

Remove all trash/garbage the day of your party and replace the trash bags.

Do not leave garbage in or at the clubhouse overnight.

Clean rest rooms, empty trash cans, clean fixtures and mop the floors. Clean bar area and kitchen, including range, oven and refrigerator. Return kitchenware to cabinets and drawers. Mop the floor.

Vacuum floors in carpeted areas and sweep all other floors.

Return tables and chairs to storage areas.

Trash Bags and cleaning aids are in the kitchen. The vacuum cleaner, mops, soap and other material are located in 'the storage room on the right side of the hall before the restrooms.

***Additional Information**

During the pool season, you will not have exclusive rights to the kitchen, refrigerator, icemaker, etc. This has not been *a* problem in the past.

Glass bottles/drinkware are not permitted in the pool area.

No Floats, Toys, or Bathing Suits allowed in pool that have been in the Lake. This puts **Algae** in the pool which cost \$100 per treatment and has caused the closing of the pool.

No blow up toys, rafts, balls or other toys are permitted in the pool unless it is not crowded. (Very few people in pool) Personal flotation devices are permitted.

No loud music, be a good neighbor.

I have read the above, and agree to follow the procedures of the P.OA in renting the Clubhouse.

Sign _____

Phone # _____

Date Reserved _____

Dated Signed _____

**Return to: Cindy O'Connor
264 Pine Knob Circle
Moneta, VA 24121**

Phone: 434-390-0246 E-Mail: cindy.oconnor4454@gmail.com

This form is on our Website at www.beechwoodshores.org

Revised: 05/18/19