

Beechwood Shores Property Owner's Association

Procedure for reserving and using the Clubhouse

We are happy for all dues paying members to use the Clubhouse for their enjoyment and are invited to reserve it for parties, meetings, or other events. This reservation will be for the clubhouse only and does not include the pool.

We ask that anyone who reserves the Clubhouse do so at least two weeks in advance. Please contact the responsible person coordinating the clubhouse reservation calendar to make reservations and get the keys. Links and emails may be found below.

A fee of \$150.00 is required, \$50.00 for the rental and \$100.00 for a security deposit. Two checks should be written to Beechwood Shores P.O.A. The \$100.00 security deposit will be returned after your rental date if the cleanup check list is followed and the cleanup is approved by a committee person assigned to do so. Inspection of the Clubhouse will be at 11:00 a.m. the day after the rental.

As set by the Fire Department, the maximum number of people permitted to occupy the Clubhouse inside is 60. An additional 12-18 people can be accommodated on the porch. Please park in the parking lot, not on the roadside.

Members are responsible for supplying their own tableware, pots and barbeque equipment. There is a very limited amount of cooking supplies in the kitchen.

We thank you for your reservation and your help in maintaining our facilities.

Beechwood Shores POA Board

Clubhouse Cleaning Checklist

- Remove all trash/garbage the day of your event and replace the trash bags. Do not leave garbage in or at the clubhouse overnight.
 - Clean restrooms, empty trash cans, clean fixtures and mop the floors. Clean bar area and kitchen, including range, oven and refrigerator. Return kitchenware to cabinets and drawers.
- Sweep all floors.
- Return tables and chairs to storage closet.

Additional Information

- Trash bags and cleaning aids, vacuum cleaner, mops, soap and other material are located in the storage room on the right side of the hall before the restrooms.
- Each property owner is limited to reserving the Clubhouse to twice a month.
- If members of your event decide to use the pool, please find below a summary of pool rules. Please see other placarded rules in the pool area that must be followed as well.
 - Glass bottles are not permitted in the pool area.
 - No floats, toys, or bathing suits allowed in the pool that have been in the lake. This puts algae in the pool which costs \$100.00 per treatment and has caused the closing of the pool.
 - No blow-up toys, rafts, balls or other toys are permitted in the pool if crowded. Personal floatation devices are permitted.
 - No loud music; be a good neighbor.

I have read the above and agree to follow the procedures of the P.O.A. in renting the Clubhouse.

Sign _____

Phone # _____

Date Signed _____

Date Reserved _____

Return to: Carol Stauffer, 207 Pine Knob Circle, Moneta, VA 24121

Phone: (703)586-2322 E-mail: carolstauffer22@outlook.com

This form is on our Website at www.beechwoodshores.org